

## REFUND POLICY

Eaton Community College Board, have ratified the below Refund Policy for College families.

The refund or transfer of charges and voluntary contributions will be completed in accordance with the Department's "Refunds of Charges and Voluntary Contributions in Secondary Schools" documentation.

Payments, including deposits for camps, excursions and incursions will not be refundable where there has been a cost to the school.

The College Board has endorsed refunds to be issued for amounts of \$30.00 and above, amounts below \$30.00 will be credited to the student's account and will be used to offset other costs as directed by parents.

All requests for refund from families must be in writing to [eaton.cc@education.wa.edu.au](mailto:eaton.cc@education.wa.edu.au)

At the cessation of students school at Eaton Community College funds will be returned to families.