



*We celebrate diversity and inspire
students to be life-long learners.*

Encouraging ✦ Caring ✦ Challenging



20 Recreation Drive, Eaton WA 6232



9796 7000



0408 930 197 (SMS for Student Absences)



www.eatoncc.wa.edu.au



Eaton.CC@education.wa.edu.au




[@eatoncommunitycollege](https://www.facebook.com/eatoncommunitycollege)



[@eaton.cc](https://www.instagram.com/eaton.cc)

SCHOOL BELL TIMES



Period 1	8.40AM - 9.44AM	64 minutes
Period 2	9.44AM - 10.48AM	64 minutes
Lunch 1	10.48AM - 11:18AM	30 minutes
Period 3	11.18AM - 12.22PM	64 minutes
Period 4	12.22PM - 1.26PM	64 minutes
Lunch 2	1.26PM - 1.56PM	30 minutes
Period 5	1.56PM - 3.00PM	64 minutes

School Dates 2023

Term 1: Wednesday 1 February – Thursday 6 April

Term 2: Monday 24 April - Friday 30 June

Term 3: Monday 17 July - Friday 22 September

Term 4: Monday 9 October - Thursday 14 December

Student Free Days 2023

Term 1: Monday 30 January, Tuesday 31 January

Term 2: Monday 24 April

Term 3: Monday 17 July & Friday 25 August

Term 4: Monday 9 October & Friday 15 December

Public Holidays 2023

Monday 2 January – New Year's Day Holiday

Thursday 26 January – Australia Day Holiday

Monday 6 March – Labour Day

Friday 7 April – Good Friday

Monday 10 April – Easter Monday

Tuesday 25 April – Anzac Day

Monday 5 June – Western Australia Day

Monday 25 September – Queen's Birthday

Monday 25 December – Christmas Day

Tuesday 26 December – Boxing Day

At ECC we RISE

BEHAVIOUR MATRIX	We are RESPECTFUL	We are INCLUSIVE	We STRIVE	For EXCELLENCE
At School & Community	<ul style="list-style-type: none"> • Listen to and follow all instructions • Use appropriate language, volume and tone • Be considerate of others 	<ul style="list-style-type: none"> • Resolve conflicts maturely • Accept and celebrate differences • Wear school uniform with pride 	<ul style="list-style-type: none"> • Arrive on time • Take responsibility for your own learning 	<ul style="list-style-type: none"> • Demonstrate good study habits • Celebrate and encourage successes • Regularly attend school
Class Time	<ul style="list-style-type: none"> • Allow others to learn • Use equipment appropriately 	<ul style="list-style-type: none"> • Use good manners • Maintain personal space 	<ul style="list-style-type: none"> • Be prepared • Actively engage • Participate positively • Persist with challenging tasks 	<ul style="list-style-type: none"> • Complete tasks to the best of your ability • Submit tasks on time
Breaks & Between Class	<ul style="list-style-type: none"> • Put rubbish in the bin • Behave responsibly and safely 	<ul style="list-style-type: none"> • Interact positively with others 	<ul style="list-style-type: none"> • Make healthy food and drink choices • Use facilities as intended 	<ul style="list-style-type: none"> • Move quickly and quietly between classes • Stay on school grounds
Technology	<ul style="list-style-type: none"> • Use technology only with permission • Treat MacBook with care 	<ul style="list-style-type: none"> • Record and photograph others appropriately • Be accountable for what you post and send 	<ul style="list-style-type: none"> • Earphones, smartwatches and phones off and away 	<ul style="list-style-type: none"> • Utilise ICT to enrich learning

Supporting students is an integral part of our approach to learning at Eaton Community College. Student Services provides necessary support to those students who are experiencing social and emotional challenges and those who require behaviour support and intervention. The team works through a therapeutic care model that emphasises support for the:

- Positive behaviour support
- Restorative justice
- Trauma informed practice
- Whole school support planning
- Counselling
- Mediation and conflict resolution

SS Manager	Olive Brittain
7 – 9 Mentor Teacher	Natalie Aylmore
10 – 12 Mentor Teacher	Tonia Gelmi
Student Support Coordinator	Ben Lassonde
Student Support Officer	Teschna Taylor
Student Support Officer (Attendance)	Justin Wren
Aboriginal Islander Education Officer	Lois Little
Chaplain	Sandi Blakiston
School Psychologist	Tamika Longworth
School Nurse	Naomi Pedrochi

Attendance

SMS Communications - Save this number 0408 930 197

- SMS is used as a fast and effective way to communicate to parent and guardians.
- It is a computer program that will notify you of unexplained absences and other messages.
- Parents may message in advance of upcoming absences including illness, appointments, vacations etc.
- Please respond to absentee messages as soon as possible, and this can be done at any time (day or night). E.g.: Jane Citizen Year 9 25th Feb - Sick

DOES ATTENDANCE REALLY MATTER?

1 or 3 days a week doesn't seem like much but...

If your child misses	That equals	Which is	And over 13 years of schooling that is
Half a day per week	20 days per year	1 month per school year	Almost 1.5 school years
1 day per week	40 days per year	2 months per school year	Almost 2.5 school years
2 days per week	80 days per year	4 months per school year	Over 5 school years
3 days per week	120 days per year	Over half a school year	Almost 8 school years

If you want your child to be
successful at school then
YES, ATTENDANCE DOES MATTER!
EVERY DAY COUNTS

Overview:

This policy is about increasing student levels of academic engagement and social connection while they are at school. We want to reduce the pressure and anxiety students feel associated with always needing to respond. Students need the freedom to think, learn and develop positive social skills.

This policy relates to any mobile phone or device that allows access to electronic communications, the Internet, music playback or streaming and video playback or streaming. This policy works in conjunction with the *"Mac Book agreement"* which students sign on enrolment.

Policy Expectations:

- Mobile phones, smart watches and headphones must remain turned off and away in students bags from the time they arrive at school through to when they leave the school grounds at the end of the day.
- Mobile phones and other digital devices are brought to school at the owner's risk. No liability will be accepted by the school in the event of loss, theft or damage of a device.
- Student must seek permission from their teacher to use their Mac Book during class time and must only use their Mac Book as directed by the teacher.
- Phones/devices are not permitted during tests or examinations.
- Reports of all incidents involving inappropriate use of digital devices will be recorded on the student record and managed in line with the school's Behaviour Management in Schools Policy, including bullying, taking and/or sending images, sending texts etc.

It is understood that at times digital devices and headphones may be used as a valuable learning tool in the classroom. In these instances, students would receive an instruction from the teacher to take out their device. Once the learning activity is complete the device would once again be "Off and Away".

For all contact required between students and or a family member, the Student Support Officer at Student Services will be available to facilitate all necessary communication. There will be no need for a student to use a mobile phone to contact home during the school day.

This Mobile Phone and Digital Device Policy is an extension of the school Behaviour Management in Schools Policy.

In any instance where a student has a digital device visible entering, or while on school grounds, the following procedures will be followed:

First Occasion:

- The student will hand in their device or headphones to the teacher/staff member
- The teacher/staff member will hand over the device to Student Central at their earliest convenience where it will be logged and stored for the remainder of the day
- At the end of the school day the student will be able to collect the device from Student Central

Second Occasion:

- The student will hand in their device or headphones to the teacher/staff member
- The teacher/staff member will hand over the device to the Student Central at their earliest convenience where it will be logged and stored for the remainder of the day
- At the end of the school day a Parent/Guardian will be able to collect the device from the Student Central. The device will not be returned to the student.

If at any time a student refuses to follow the instruction of a staff member, the Behaviour Management in Schools Policy and Procedures will be applied

Eaton Community College provide a take home MacBook Air to all students to use while they are enrolled at Eaton Community College for education use. We aim to allocate students a MacBook as soon as possible once they commence at the College.

MacBook Guidelines:

- Students must ensure the MacBook has the protective cover on at all times.
- Students must adhere to the Eaton Community College Computer Network User Agreement at all times. This includes use of the MacBook out of school hours. The Agreement is available on our website.
- Students are expected to have their MacBook at school every day fully charged.
- The MacBook must be surrendered to the school staff immediately and without question when requested.
- You may not use Eaton Community College's services to harass, bully or intimidate others or create, host or transmit offensive or obscene material.
- Students may not place stickers or use marking pens to write on the MacBook.
- Misuse of the MacBook will result in the equipment being removed from the student.
- MacBook's are to be returned when students leave the school. MacBooks not returned will be considered stolen and the matter referred to the Police for recovery.
- MacBook's are to be kept away from food and drink, both at school and at home.
- Solvents are not to be used to clean the MacBook.
- Students must ensure the Macbook is securely stored at school and home.
- Students should back up data on an external hard drive every day.
- Students are not to install illegal software, change settings or disassemble the Macbook.
- Students must report any issues, damage or faults immediately to student central.
- The MacBook is covered by a manufacturer's warranty and by Risk Cover, the WA Government's insurer.
- If the MacBook is stolen, accidentally damaged (liquid spills, run over or crushed) or destroyed (electrical surges, short circuits) students and parents will be responsible for notifying the Network Support Officers immediately.

At Eaton Community College we believe that homework and study are important aspects to the teaching and learning program provided by the school. Homework can support student achievement by providing opportunity for students to consolidate skills and concepts learned at school.

Homework may consist of:

- Completing set exercises
- Completing unfinished or missed work from class
- Reviewing and editing written work
- Researching and completing assignments
- Reading and/or viewing texts
- Revision of work completed

When no formal homework or teacher directed activity has been assigned, students should engage in study. This could include writing study notes, summaries, palm cards, mind maps, flowcharts, diagrams and other revision strategies.

Students are responsible for:

- Making sure they understand clearly what has to be completed
- Recording homework via diary or other means
- Catching up on any work missed during an absence
- Organising time so that each subject receives a fair share of time available
- Making contact with teachers if they experience difficulty in completing their homework

Parents can support students by:

- Providing a suitable environment
- Discouraging homework and study being completed in the vicinity of the television, mobile phone or other distractions
- Checking on Connect for information about assessments and course outlines
- Contacting the class teacher with any specific queries about homework
- Encouraging homework and study being completed

How much homework and study?

Generally, the following is recommended

Year 7	<i>approximately 2.5 hours per week</i>
Year 8	<i>approximately 3 hours per week</i>
Year 9	<i>approximately 3.5 hours per week</i>
Year 10	<i>between 3.5 to 5 hours per week</i>

Year 11 and 12

Students studying ATAR subjects need to do a minimum of 3 hours' study per subject per week, each and every week. That means if you are studying 5 ATAR subjects, you need to do a minimum of 15 hours of homework and/or study per week.

Students studying a General course need to do a minimum of 1.5 hours per subject per week, each and every week. That means that six General courses require 9 hours of homework and/or study per week. Homework not only consists of the work given to you by the teacher, but also of a self-directed component. This may include organising your notes, revision, research, exam study, practical study or additional tasks or questions.

Purpose:

A dress code allows all students to be equal; there is no demand on any student to keep up with the fashions or to show membership of a particular group. As members of this community, it is necessary to have a sense of belonging and identity. The way in which we support our dress code tells others in the wider community how we feel about ourselves and the College we belong to. It also allows staff to ensure security of students in their care through an effective means of identification both within and external to the College grounds.

The Dress Code:

Year 7 – 10	School shirt: NAVY BLUE shirt with teal side inserts, gold piping, College logo. School Jacket: NAVY BLUE microfibre jacket with cinnamon stripe on arms and gold piping, College logo. School Jumper: NAVY BLUE hooded jumper or rugby jumper, College logo.
Year 10-12	School Shirt: WHITE shirt with teal side inserts, or NAVY BLUE shirt with teal inserts, gold piping, College logo. School Jacket: NAVY BLUE microfibre jacket with cinnamon stripe on arms and gold piping, College logo. School Jumper: NAVY BLUE hooded jumper or rugby jumper, College logo.
Bottoms	School Track Pants: NAVY BLUE with school logo. NAVY BLUE or BLACK pants, skirts or shorts– no denim, no leggings and no large logo, and must be an appropriate length.
Footwear	Enclosed shoe or jogger and sandals with a heel strap, except when working in 'practical areas' eg: Technologies, Home Economics, Physical Education, Science, Visual Arts, when enclosed shoes MUST be worn.
Physical Education	(Note: students must change for Physical Education) NAVY BLUE P.E. shorts ECC P.E. sport shirt.
Special Edition Garments	Items to conform to the College colours and be approved by the Administration, College Board and P & C.
Make-up and Jewellery	Excessive make-up and jewellery is not permitted.
Free Dress Days	Tops must have sleeves, be full length (not cropped). Pants and skirts should be an appropriate length. No offensive slogans or pictures are allowed
Camps/Excursions	Students attending camps and/or excursions are expected to wear College dress, where appropriate.

All Dress Code items are only available from Uniform Concepts. Any suggestions to change the Dress Code must be submitted in writing to the College Board.

Health and Safety:

There are some areas of the College where Health and Safety rules apply. These areas are Design and Technology, Home Economics, Physical Education, Science and Visual Arts. Requirements in these areas include:

Hair	Must be tied back or covered appropriately for the area as indicated by staff.
Hats	Recommended for all outdoor activities.
Jewellery	Any items likely to catch or snag are not to be worn. This includes fashion wrist and neck jewellery such as bands, bracelets or necklaces. Students may be asked to remove jewellery before being allowed to play sport.
Shoes	Must be completely enclosed
Safety Glasses and Masks	Will be supplied by the College where required and they must be worn.

The Board is charged with the responsibility of setting the long-term future of the school and maintaining oversight of the implementation of the school Business Plan. The School Board does not run the school – that is the job of the Principal, but rather, provides additional expertise to help the school achieve the best outcomes for students. School Boards are made up of 3 member groups being; Parent Members, Community; and Department of Education Employees – who bring their educational expertise to School Board Meetings.

Current Board Members are:

- Mrs Gail Allen – School Principal
- Mrs Linda Cotterell – Department of Education Employee
- Ms Pippa Herbert – Department of Education Employee
- Mr Kane Mack – Department of Education Employee
- Mrs Naomi Fink– Parent Member
- Ruth Herrmann – Parent Member
- Ms Patricia Perks – CEO Shire of Dardanup Community Member
- Ernie Hill – Community Member
- Rhonda Norman – Community Member
- Mrs Niomi Higgs – Community Member

Should you have any queries regarding the School Board, please do not hesitate to contact Kane Mack, Manager Corporate Services, by telephoning the School on 9796 7000.

P&C Association

What is the P&C Association?

A dynamic group that provides essential services to students across the college. The P&C run the canteen and also provide essential funding for school activities and programs. You will get to know the staff, learn about what is going on in the College, have your say and contribute positively to your child's school experience. The P&C Association meet twice per school term at the College. All parents are welcome to attend meetings.

Times for these meeting can be found on our website under our school calendar and are held in the administration meeting room in the reception area of Eaton Community College.



WHERE DO THE COMPULSORY CHARGES & VOLUNTARY CONTRIBUTIONS GO?

Financial support provided by parents plays a vital role in the provision of resources to extend the school's capacity to add value to your students' learning experience. For example, provide class sets of text books – so students don't have to provide their own.

Compulsory Charges and Voluntary Contributions are reviewed and approved through the School Board which is represented by parents/caregivers, community members and school staff to ensure the requested amounts are fair and reasonable.

At Eaton Community College, Learning Area's receive **100%** of the requested contributions and charges to support the educational needs of our students.

We offer flexible payment options to fit with household budgets. Financial Assistance is also available to Centrelink Cardholders that meet program eligibility.

Your contribution to the school matters to us!

These payments allow programs such as the MacBook 1:1 to continue into the future.

If everyone in our school community plays a part we can help our students achieve great things.

Thank you for your ongoing support of Eaton Community College.

PAYMENT OPTIONS

**DIRECT DEPOSIT; CENTREPAY;
EFTPOS; CREDIT CARD; PAYMENT
PLANS & CASH ARE ALL AVAILABLE**

College Payment Options

Payments can be paid at the Administration Office from 8.00am until 3.30pm during the school term.

- Direct Deposit via your bank/internet

Account Name: Eaton Community College

BSB: 066 040

ACC No: 19900831

Ref: Surname, Initial & Reason

- CENTREPAY – A free direct bill paying service available to customers who receive a Centrelink payment. Visit www.centrelink.gov.au to register. Eaton Community College's service provider number is 555-065-901-C.
- EFTPOS facilities savings/cheque/credit accounts
- Credit Card– MasterCard and Visa payments can be made over the phone.
- Payment plans – arrangements can be made to pay off contributions and charges.
- Cash

If you have any queries concerning any of these methods of payment, please contact College Reception on 9796 7000.

CANTEEN MENU

EFTPOS NOW AVAILABLE

Our canteen is in need of volunteers to assist in serving the students and making their wait in the queue shorter. If you have 30 minutes or more to spare any day of the week please call in and speak with our friendly staff, to discuss how you can help.

If any Student or Staff Member has special dietary needs, please feel free to discuss them with our canteen staff.

EVERYDAY SNACKS

Cheesy	\$2.00
Cheesy Combo (Ham & Cheese)	\$2.50
Garlic Bread	\$2.00
Cheesy Garlic Bread	\$1.50
Granola Cup	\$3.00
Cup of Fruit Salad	\$2.50
Assorted Sweet Muffins	\$2.00
Cinnamon, vegemite or pizza scrolls	\$2.50
Assorted fruit	\$1.00

ROLLS, SANDWICHES & WRAPS

Chicken Tender Wrap with 3 Salads	\$4.50
Chicken Tender Wrap with Cheese, 5 salads	\$5.50
Curried / Plain Egg	\$4.00
Chicken & Salad	\$5.00
Ham & Salad	\$5.00
Tuna & Salad	\$5.00
Add Cheese	\$.50
Beetroot	\$.50
Pineapple	\$.50
Egg	\$1.00
Make It Turkish Bread, Add	\$2.00

TOASTED SANDWICHES & JAFFLES

Plain Cheese	\$3.00
Tomato and Cheese	\$3.50
Ham and Cheese	\$4.00
Baked Beans and Cheese	\$3.50
Spaghetti and Cheese	\$3.50
Chicken, Cheese and Mayo	\$4.50
Add pineapple or tomato	\$.50
bacon	\$1.00
Toasted flatbreads starting from	\$4.00

SALADS

Salad Plate	
- Consisting of Lettuce, Carrot, Tomato, Cucumber, Beetroot, Capsicum, Cheese and Onion	\$5.50
Meat and Salad Plate	
- Choose Chicken, Ham or Tuna	\$7.50

HOME MADE MEALS - All made on premises

Potato Bake	\$5.00
Macaroni & Cheese	\$5.00
Pasta Bolognese	\$5.00
Lasagne	\$5.00
Lasagne and Salad	\$6.50
Butter Chicken Curry and Rice	\$5.00
Nachos	\$5.50
Soup (Term 2 & 3 only)	\$4.00
-comes with a mini bread roll.	

WEEKLY SPECIALS

MONDAY

Travellers Pies	\$4.00
Four & Twenty Sausage Rolls	\$4.00
Pasties	\$4.50

TUESDAY

Mini Hot Dog	\$2.50
Full Hot Dog	\$4.00
Full Hot Dog & Cheese	\$4.50
Kaleb's Hotdog with Cheese & Bacon	\$5.00

WEDNESDAY

Homemade Pizzas	
Plain Cheese	\$3.00
Hawaiian	\$4.00
Pepperoni	\$4.00
Sushi	\$5.00

THURSDAY

Oven Baked Chips & Gravy	\$4.00
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FRIDAY

Hash brown	\$1.00
Bacon & Egg Rolls	\$4.50
Bacon, Cheese & Hash Brown Roll	\$5.50
Bacon, Egg, Cheese & Hash brown	\$6.50
Scrambled Egg Wrap - Small	\$4.50
- Large	\$6.00

BURGERS

Hamburger with Salad	\$6.00
Cheeseburger	\$5.50
Aussie Burger (+Beetroot & Cheese)	\$7.00
Hamburger with Bacon & Egg	\$8.00
Grilled Chicken Burger with Salad	\$6.00
Grilled Chicken Burger with Cheese	\$5.50
Chicken Schnitzel Burger with Salad	\$6.00
Mini Yummy Drummy with Cheese	\$2.50
Yummy Drummy Burger with Cheese	\$5.50
Yummy Drummy Burger with Cheese & Salad	\$6.00
Zinger Burger (Hot n Spicy)	\$5.50
(Salad = lettuce, tomato, carrot)	

DRINKS

Water	\$2.50
Flavoured Browns Milk 300ml	\$2.50
Flavoured Browns Milk 600ml	\$4.50
Harvey Fresh Juice Box 250ml	\$2.50
Harvey Fresh Juice Bottle 450ml	\$3.50
Mineral Water Fords	\$3.50
Up N Go	\$2.50
Juice Bombs	\$3.00

ICECREAMS: LUNCH 2 ONLY

Assorted Ice creams	from	\$2.00
Milo Cups		\$3.50
Froyos (Frozen Yoghurt)		\$2.50

