



Our Vision

We seek to support every student to develop intellectually, emotionally, physically and culturally. This is about ensuring that they are ready for today's world and the future. Each individual student has the right to expect academic excellence within the learning environment. Our aim is to support them to strive for the highest academic standards whilst fostering independent, creative, critical thinkers who are the lead learners of the future. Our role is to encourage our students to be intellectually active and self-directed. We respect each student by providing a wealth of opportunities to foster their strengths in becoming life-long learners, embracing their full potential.


Encouraging Caring Challenging

20 Recreation Drive, Eaton WA 6232

Phone: 9796 7000

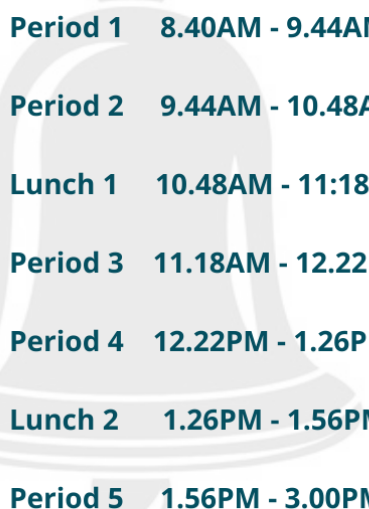
SMS: 0408 930 197

Email: Eaton.CC@education.wa.edu.au

 [@eatoncommunitycollege](https://www.facebook.com/eatoncommunitycollege)

 [@eaton.cc](https://www.instagram.com/eaton.cc)

SCHOOL BELL TIMES



Period 1	8.40AM - 9.44AM	64 minutes
Period 2	9.44AM - 10.48AM	64 minutes
Lunch 1	10.48AM - 11:18AM	30 minutes
Period 3	11.18AM - 12.22PM	64 minutes
Period 4	12.22PM - 1.26PM	64 minutes
Lunch 2	1.26PM - 1.56PM	30 minutes
Period 5	1.56PM - 3.00PM	64 minutes

School Dates 2021

Term 1: 1st February – 1st April

Term 2: 19th April – 2nd July

Term 3: 19th July – 24th September

Term 4: 11th October – 17th December

Student Free Days – 2nd March, 19th April 4th June, 16th August, 17th December

Public Holidays

1st January – New Year's Day

26th January – Australia Day Holiday

1st March – Labour Day

2nd April – Good Friday

5th April – Easter Monday

26th April – Anzac Day

27th April – Anzac Day Holiday

7th June – Western Australia Day

27th September – Queen's Birthday

25th December – Christmas Day

26th December – Boxing Day

At ECC we RISE

BEHAVIOUR MATRIX	We are RESPECTFUL	We are INCLUSIVE	We STRIVE	For EXCELLENCE
At School & Community	<ul style="list-style-type: none"> • Listen to and follow all instructions • Use appropriate language, volume and tone • Be considerate of others 	<ul style="list-style-type: none"> • Resolve conflicts maturely • Accept and celebrate differences • Wear school uniform with pride 	<ul style="list-style-type: none"> • Arrive on time • Take responsibility for your own learning 	<ul style="list-style-type: none"> • Demonstrate good study habits • Celebrate and encourage successes • Regularly attend school
Class Time	<ul style="list-style-type: none"> • Allow others to learn • Use equipment appropriately 	<ul style="list-style-type: none"> • Use good manners • Maintain personal space 	<ul style="list-style-type: none"> • Be prepared • Actively engage • Participate positively • Persist with challenging tasks 	<ul style="list-style-type: none"> • Complete tasks to the best of your ability • Submit tasks on time
Breaks & Between Class	<ul style="list-style-type: none"> • Put rubbish in the bin • Behave responsibly and safely 	<ul style="list-style-type: none"> • Interact positively with others 	<ul style="list-style-type: none"> • Make healthy food and drink choices • Use facilities as intended 	<ul style="list-style-type: none"> • Move quickly and quietly between classes • Stay on school grounds
Technology	<ul style="list-style-type: none"> • Use technology only with permission • Treat MacBook with care 	<ul style="list-style-type: none"> • Record and photograph others appropriately • Be accountable for what you post and send 	<ul style="list-style-type: none"> • Earphones, smartwatches and phones off and away 	<ul style="list-style-type: none"> • Utilise ICT to enrich learning

Supporting students is an integral part of our approach to learning at Eaton Community College. Student Services provides necessary support to those students who are experiencing social and emotional challenges and those who require behaviour support and intervention. The team works through a therapeutic care model that emphasises support for the:

- Positive behaviour support
- Restorative justice
- Trauma informed practice
- Whole school support planning
- Counselling
- Mediation and conflict resolution

7 – 9 Mentor Teacher	Kelsy Duncan
10 – 12 Mentor Teacher	Tonia Gelmi
Student Support Coordinator	Nannerl O'Connor
Student Support Officer	Toni Hotchin
Student Support Officer	Sam Rider / Lois Little / Kayla Wilson
Aboriginal Islander Education Officer	Lois Little
Chaplain	Emily Doyle
School Psychologist	Penny Angwin
School Nurse	Shelley Paterson

Attendance

SMS Communications - Save this number 0408 930 197

- SMS is used as a fast and effective way to communicate to parent and guardians.
- It is a computer program that will notify you of unexplained absences and other messages.
- Parents may message in advance of upcoming absences including illness, appointments, vacations etc.
- Please respond to absentee messages as soon as possible, and this can be done at any time (day or night). E.g.: Jane Citizen Year 9 25th Feb - Sick

DOES ATTENDANCE REALLY MATTER?

1 or 3 days a week doesn't seem like much but...

If your child misses	That equals	Which is	And over 13 years of schooling that is
Half a day per week	20 days per year	1 month per school year	Almost 1.5 school years
1 day per week	40 days per year	2 months per school year	Almost 2.5 school years
2 days per week	80 days per year	4 months per school year	Over 5 school years
3 days per week	120 days per year	Over half a school year	Almost 8 school years

If you want your child to be
successful at school then

**YES, ATTENDANCE DOES MATTER!
EVERY DAY COUNTS**

“Off and Away All Day” Mobile phone and Digital Device Policy

This policy is about increasing student levels of academic engagement and social connection while they are at school. We want to reduce the pressure and anxiety students feel associated with always needing to respond. Students need the freedom to think, learn and develop positive social skills.

This policy relates to any mobile phone or device that allows access to electronic communications, the Internet, music playback or streaming and video playback or streaming. This policy works in conjunction with the “*Mac Book agreement*” which students sign on enrolment.

Policy Expectations

- Mobile phones, smart watches and headphones must remain turned off and away in students bags from the time they arrive at school through to when they leave the school grounds at the end of the day.
- Mobile phones and other digital devices are brought to school at the owner’s risk. No liability will be accepted by the school in the event of loss, theft or damage of a device.
- Student must seek permission from their teacher to use their Mac Book during class time and must only use their Mac Book as directed by the teacher.
- Phones/devices are not permitted during tests or examinations.
- Reports of all incidents involving inappropriate use of digital devices will be recorded on the student record and managed in line with the school’s Behaviour Management in Schools Policy, including bullying, taking and/or sending images, sending texts etc.

It is understood that at times digital devices and headphones may be used as a valuable learning tool in the classroom. In these instances, students would receive an instruction from the teacher to take out their device. Once the learning activity is complete the device would once again be “Off and Away”.

For all contact required between students and or a family member, the Student Support Officer at Student Services will be available to facilitate all necessary communication. There will be no need for a student to use a mobile phone to contact home during the school day.

This Mobile Phone and Digital Device Policy is an extension of the school Behaviour Management in Schools Policy.

In any instance where a student has a digital device visible entering, or while on school grounds, the following procedures will be followed:

First Occasion

- The student will hand in their device or headphones to the teacher/staff member
- The teacher/staff member will hand over the device to Student Central at their earliest convenience where it will be logged and stored for the remainder of the day
- At the end of the school day the student will be able to collect the device from Student Central

Second Occasion

- The student will hand in their device or headphones to the teacher/staff member
- The teacher/staff member will hand over the device to the Student Central at their earliest convenience where it will be logged and stored for the remainder of the day
- At the end of the school day a Parent/Guardian will be able to collect the device from the Student Central. The device will not be returned to the student.

If at any time a student refuses to follow the instruction of a staff member, the Behaviour Management in Schools Policy and Procedures will be applied

Eaton Community College has expanded its comprehensive technology plan and we offer a take home MacBook Air to all students. This means that every student in our school will be provided with a 13" MacBook Air for both educational use and home use while they are enrolled at Eaton Community College.

Students are required to purchase the approved protective bag. This is available to be purchased from the College at the cost of \$45. We aim to allocate students a MacBook as soon as possible once they commence at the College; however, MacBooks will not be issued until the approved bag has been purchased.

Students must maintain regular attendance (90% or above) or the privilege of the take home MacBook Program may be revoked.

MacBook Guidelines:

- The MacBook must be surrendered to the school staff immediately and without question when requested.
- Students must purchase the recommended protective bag before they are issued a MacBook.
- Students must carry the MacBook in the protective bag at all times; failure to do so will result in confiscation of the MacBook at the discretion of Eaton Community College staff.
- Students must adhere to the Eaton Community College Computer Network User Agreement at all times. This includes use of the MacBook out of school hours. The Agreement is available on our website.
- Students are expected to have their MacBook at school every day. Battery management is the responsibility of each student who should ensure that sufficient battery life is available for the anticipated usage each day.
- Students may not disassemble the MacBook. All repairs will be organised by the school.
- MacBooks must be secured whenever they are not in the student's direct possession, such as at recess and lunch times. MacBooks should not be left unattended in bags or in classrooms.
- The MacBook is provided for the sole use of the student named in this agreement. Students should not share their MacBook with other students.
- No illegal software is to be installed. All software on the MacBook must be licensed. Unauthorised copying of software or information belonging to others is prohibited.
- Students must not change any of the configured settings for the MacBook.
- Students are responsible for backing up personal data, including school work. It is recommended that students do every night as data may not be recoverable.
- Students are responsible for the safety and integrity of the data on the MacBook.
- Network Support Officers may view files and communications to maintain system integrity and ensure that users are using the MacBook responsibly. Users should not expect that files stored on the MacBook will be private. This includes any and all files contained on a memory stick or other storage device connected to the MacBook.
- The student is responsible for the appropriateness of all files and data stored on the MacBook, including all files and/or data contained within cookies, caches and temporary internet storage areas.
- Students may not add or remove any identifying labels on the MacBook as this will void any warranty. They may not place stickers or use marking pens to write on the MacBook.
- Misuse of the MacBook will result in the equipment being removed from the student.
- MacBooks are to be returned when students leave the school. MacBooks not returned will be considered stolen and the matter referred to the Police for recovery.
- MacBooks are to be kept away from food and drink, both at school and at home.
- Solvents are not to be used to clean the MacBook.
- You may not use Eaton Community College's services to create, host or transmit material that is designed to cause annoyance, inconvenience, needless anxiety to others, or services to create, host or transmit offensive or obscene material, or engage in activities that could cause offence to others on the grounds of race, creed or sex.
- **Any malfunctions must be reported immediately to the school's Network Support Officers. Failure to report faults may void the warrant, and repairs may then be at the expense of the Parent/Guardian.**

Loss/Damage/Theft of MacBooks

The MacBook is covered by a manufacturer's warranty and by Risk Cover, the WA Government's insurer. Lost MacBooks, however, are not always covered by insurance. Students are responsible for knowing where the MacBook is at ALL times. If students damage their MacBook intentionally or through carelessness, it will not be covered by insurance or warranty and parents will be required to cover the cost of repairs.

If the MacBook is stolen, accidentally damaged (liquid spills, run over or crushed) or destroyed (electrical surges, short circuits) students and parents will be responsible for notifying the Network Support Officers immediately.

Remember: Honesty is the best policy. We can do our job faster if you can simply tell the truth about what has happened to your MacBook.

At Eaton Community College we believe that homework and study are important aspects to the teaching and learning program provided by the school. Homework can support student achievement by providing opportunity for students to consolidate skills and concepts learned at school.

Homework may consist of:

- Completing set exercises
- Completing unfinished or missed work from class
- Reviewing and editing written work
- Researching and completing assignments
- Reading and/or viewing texts
- Revision of work completed

When no formal homework or teacher directed activity has been assigned, students should engage in study. This could include writing study notes, summaries, palm cards, mind maps, flowcharts, diagrams and other revision strategies.

Students are responsible for:

- Making sure they understand clearly what has to be completed
- Recording homework via diary or other means
- Catching up on any work missed during an absence
- Organising time so that each subject receives a fair share of time available
- Making contact with teachers if they experience difficulty in completing their homework

Parents can support students by:

- Providing a suitable environment
- Discouraging homework and study being completed in the vicinity of the television, mobile phone or other distractions
- Checking on Connect for information about assessments and course outlines
- Contacting the class teacher with any specific queries about homework
- Encouraging homework and study being completed

How much homework and study?

Generally, the following is recommended

Year 7	<i>approximately 2.5 hours per week</i>
Year 8	<i>approximately 3 hours per week</i>
Year 9	<i>approximately 3.5 hours per week</i>
Year 10	<i>between 3.5 to 5 hours per week</i>

Year 11 and 12

Students studying ATAR subjects need to do a minimum of 3 hours' study per subject per week, each and every week. That means if you are studying 5 ATAR subjects, you need to do a minimum of 15 hours of homework and/or study per week.

Students studying a General course need to do a minimum of 1.5 hours per subject per week, each and every week. That means that six General courses require 9 hours of homework and/or study per week. Homework not only consists of the work given to you by the teacher, but also of a self -directed component. This may include organising your notes, revision, research, exam study, practical study or additional tasks or questions.

DRESS CODE

All Dress Code items are only available from the Uniform Concepts store in Bunbury.

The Dress Code requires students to comply with the following:

Tops: Years 7-10

Navy blue shirt, college logo
Navy blue microfibre jacket, college logo
Navy blue rugby jumper, college logo
Navy blue hoodie jumper

Tops: Year 10-12

White shirt, college logo
Navy blue microfibre jacket, college logo
Navy blue rugby jumper, college logo
Navy blue hoodie jumper

Bottoms:

Navy blue or black pants – no denim.
Navy blue or black pleat skirt
Navy blue or black cargo shorts

Footwear:

Enclosed shoe or jogger and sandals with a heel strap, except when working in practical areas e.g. Technologies, Home Economics, Physical Education, Science, Visual Arts, when enclosed shoes MUST be worn.

Physical Education: (Note: students must change for Physical Education)

Navy blue PE shorts.
ECC PE sport shirt.

Make-up and Jewellery;

Excessive make-up and jewellery is not permitted.
NB: The College logo is the only dominant marking allowed.

Camps/Excursions

Students attending camps and/or excursions are expected to wear College dress, where appropriate.

Health and Safety

There are some areas of the College where Health and Safety rules apply. These areas are Design and Technology, Home Economics, Physical Education, Science and Visual Arts.
Requirements in these areas include:

Hair:

Must be tied back or covered appropriately for the area as indicated by staff.

Hats:

Recommended for all outdoor activities. The wearing of hats in classrooms is not allowed.

Jewellery:

No rings, bracelets, necklaces or dangling earrings that can become caught in machinery.
Body jewellery must be removed during PE classes.

Shoes:

Must be completely enclosed.

Safety Glasses/Masks:

Will be supplied by the College where required and they must be worn. Students not adhering to these Occupational Health and Safety requirements will be prevented from attending lessons in these areas of the College.

The Board is charged with the responsibility of setting the long-term future of the school and maintaining oversight of the implementation of the school Business Plan. The School Board does not run the school – that is the job of the Principal, but rather, provides additional expertise to help the school achieve the best outcomes for students. School Boards are made up of 3 member groups being; Parent Members, Community; and Department of Education Employees – who bring their educational expertise to School Board Meetings.

Current Board Members are:

- Mrs Gail Allen – School Principal
- Mrs Linda Cotterell – Department of Education Member
- Mr David Cunniffe – Community Member
- Mrs Ruth Herrmann – Parent Member
- Mrs Tricia Jones – Parent Member
- Mr Kane Mack – Department of Education Member
- Mrs Naomi Fink – Parent Member
- Mrs Niomi Higgs – Parent Member
- Ms Patricia Perks – CEO Shire of Dardanup – Community Member
- Mr Troy Sommerville
- Miss Renee Chapple – Department of Education Member

Should you have any queries regarding the School Board, please do not hesitate to contact Kane Mack, Manager Corporate Services, by telephoning the School on 9796 7000.

P&C Association

What is the P&C Association?

A dynamic group that provides essential services to students across the college. The P&C run the canteen and also provide essential funding for school activities and programs. You will get to know the staff, learn about what is going on in the College, have your say and contribute positively to your child's school experience. The P&C Association meet twice per school term at the College.

All parents are welcome to attend meetings.

The 2021 meeting dates are:

15th February
22nd March
3rd May
14th June
2nd August
6th September
25th October
29th November

Times for these meeting can be found on our website under our school calendar and are held in the administration meeting room in the reception area of Eaton Community College.

Charges and Contributions



WHERE DO THE COMPULSORY CHARGES & VOLUNTARY CONTRIBUTIONS GO?

Financial support provided by parents plays a vital role in the provision of resources to extend the school's capacity to add value to your students' learning experience. For example, provide class sets of text books – so students don't have to provide their own.

Compulsory Charges and Voluntary Contributions are reviewed and approved through the School Board which is represented by parents/caregivers, community members and school staff to ensure the requested amounts are fair and reasonable.

At Eaton Community College, Learning Area's receive **100%** of the requested contributions and charges to support the educational needs of our students.

We offer flexible payment options to fit with household budgets. Financial Assistance is also available to Centrelink Cardholders that meet program eligibility.

Your contribution to the school matters to us!

These payments allow programs such as the MacBook 1:1 to continue into the future.

If everyone in our school community plays a part we can help our students achieve great things.

Thank you for your ongoing support of Eaton Community College.

PAYMENT OPTIONS

**DIRECT DEPOSIT; CENTREPAY;
EFTPOS; CREDIT CARD; PAYMENT
PLANS & CASH ARE ALL AVAILABLE**

College Payment Options

Payments can be paid at the Administration Office from 8.00am until 3.30pm during the school term.

- Direct Deposit via your bank/internet

Account Name: Eaton Community College

BSB: 066 040

ACC No: 19900831

Ref: Surname, Initial & Reason

- CENTREPAY – A free direct bill paying service available to customers who receive a Centrelink payment. Visit www.centrelink.gov.au to register. Eaton Community College's service provider number is 555-065-901-C.
- EFTPOS facilities savings/cheque/credit accounts
- Credit Card– MasterCard and Visa payments can be made over the phone.
- Payment plans – arrangements can be made to pay off contributions and charges.
- Cash

If you have any queries concerning any of these methods of payment, please contact College Reception on 9796 7000.

CANTEEN MENU 2021

EFTPOS NOW AVAILABLE

Our canteen is in need of volunteers to assist in serving the students and making their wait in the queue shorter. If you have 30 minutes or more to spare any day of the week please call in and speak with our friendly staff or call 0417 253 749 and speak to Helen, to discuss how you can help.

If any Student or Staff Member has special dietary needs, please feel free to discuss them with our canteen staff

Contact us on 0417 253 759

EVERYDAY SNACKS

Cheesy	\$2.00
Cheesy Combo (Ham & Cheese)	\$2.00
Garlic Bread	\$2.00
Cheesy Garlic Bread	\$1.50
Harvey Fresh Custard Cup	\$1.50
Rainbow Jelly Cup	\$2.00
Jelly and Custard Cup	\$2.00
Cup of Fruit Salad	\$2.50
Assorted Sweet Muffins	\$2.00
Assorted Savoury Muffins	\$2.50
Cinnamon, vegemite or pizza scrolls	\$2.50

ROLLS, SANDWICHES & WRAPS

Chickk Tender Wrap with 3 Salads	\$4.00
Chick Tender Wrap with Cheese, 5 salads	\$5.00
Curried Egg	\$4.00
Chicken & Salad	\$5.00
Ham & Salad	\$5.00
Tuna & Salad	\$5.00
Add Cheese	\$.50
Beetroot	\$.50
Pineapple	\$.50
Egg	\$1.00
Make It Turkish Bread, Add	\$2.00

TOASTED SANDWICHES & JAFFLES

Plain Cheese	\$3.00
Tomato and Cheese	\$3.50
Ham and Cheese	\$3.50
Baked Beans and Cheese	\$3.50
Spaghetti and Cheese	\$3.50
Chicken, Cheese and Mayo	\$4.00
Add pineapple, tomato or bacon	\$.50

SALADS

Salad Plate	
- Consisting of Lettuce, Carrot, Tomato, Cucumber, Beetroot, Capsicum, Cheese and Onion	\$5.50
Meat and Salad Plate	
- Choose Chicken, Ham or Tuna	\$7.50

HOME MADE MEALS - All made on premises

Potato Bake	\$4.00
Macaroni & Cheese	\$4.00
Small Pasta Bolognaise	\$4.50
Large Pasta Bolognaise	\$6.00
Lasagne	\$5.00
Lasagne and Salad	\$6.50
Butter Chicken Curry and Rice	\$4.50
Nachos	\$5.00
Soup (Term 2 & 3 only) comes with roll	\$4.00

WEEKLY SPECIALS

MONDAY

Travellers Pies	\$4.00
Four & Twenty Sausage Rolls	\$4.00

TUESDAY

Mini Hot Dog	\$2.50
Full Hot Dog	\$3.50
Full Hot Dog & Cheese	\$4.00
Kaleb's Hotdog with Cheese & Bacon	\$4.50

WEDNESDAY

Homemade Pizzas	
Plain Cheese	\$3.00
Hawaiian	\$4.00
Pepperoni	\$4.00

THURSDAY

Oven Baked Chips & Gravy	\$4.00
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FRIDAY

Hash brown	\$1.00
Bacon & Egg Rolls	\$4.50
Scrambled Egg Wrap - Small	\$4.50
- Large	\$6.00
Bacon, Cheese & Hash Brown Roll	\$5.00
Bacon, Egg, Cheese & Hash brown	\$6.00

BURGERS

Hamburger with Salad	\$5.50
Cheeseburger	\$5.50
Aussie Burger (+Beetroot & Cheese)	\$6.50
Hamburger with Bacon & Egg	\$7.50
Grilled Chicken Burger with Cheese	\$5.50
Chicken Schnitzel Burger with Salad	\$6.00
Mini Yummy Drummy with Cheese	\$2.50
Yummy Drummy Burger with Cheese	\$5.50
Yummy Drummy Burger with Cheese And Salad	\$6.00
Zinger Burger (Hot n Spicy)	\$5.50
(Salad = lettuce, tomato, carrot)	
Grilled Chicken Burger with Salad	\$5.50

DRINKS

Water	\$2.00
Iced Tea, assorted flavours	\$4.00
Flavoured Browns Milk 300ml	\$2.50
Flavoured Browns Milk 600ml	\$4.00
Harvey Fresh Juice Box 250ml	\$1.50
Harvey Fresh Juice Bottle 450ml	\$2.50
Mineral Water Fords	\$3.00
Up N Go	\$2.00

ICECREAMS: LUNCH 2 ONLY

Assorted Ice creams	from	\$2.00
Yowies		\$3.00

